**Title Page**

|  |  |
| --- | --- |
| **Cover Letter to Editor (Optional):** |  |
| **The Title of Your Manuscript:** |  |
| **Running Head:**  (Running Heading Up to Six Words...) |  |
| **First Author:** | Name and Surname: |
| University, Faculty, Department, Country: |
| ORCID Link: |
| **Second Author:** | Name and Surname: |
| University, Faculty, Department, Country: |
| ORCID Link: |
| **Third Author:** | Name and Surname: |
| University, Faculty, Department, Country: |
| ORCID Link: |
|  | More rows can be added to this table if needed. |
| \***Corresponding author(s):** | Name and Surname: |
| E-mail: |
| Telephone: |
| The Address of the Author’s Affiliated Institution: |
| More rows can be added to this table if needed. |
| **Presentation(s) or Awards at a meeting – if present, (Optional)** |  |
| **Acknowledgement(s) (Optional)** | Verify and confirm that everyone who contributed to this manuscript is either listed as an author or acknowledged as a contributor in the acknowledgement section and that the title page details any professional writing assistance or others paid to provide manuscript support. |
| **Source(s) of Support and Funding – (Mandatory for All Manuscript Types)** | **a)** Acknowledge all organizations that funded your research and provide grant numbers where appropriate. The statement should include specific grant numbers, the initials of authors who received each award, the full names of commercial companies that funded the study or authors, the initials of authors who received salary or other funding from commercial companies, and URLs to the sponsors’ websites.  **b)** If the study was unfunded, please state:  ***“This research did not receive any specific grant from funding agencies in the public, commercial, or not-for-profit sectors*.”** |
| **Author Contributions Statement (CReDiT) – (Mandatory for All Manuscript Types)** | **a)** Authorship provides credit for a researcher’s contributions to a study and carries accountability. The individual contributions of authors to the manuscript should be specified in this section so readers can judge that the authorship criteria for each author have been met and who is accountable for which section of the article. This list may be revised according to the research and article type. We encourage the use of Contributor Role Taxonomy (CRediT) for listing author contributions – for details, check: <https://casrai.org/credit/>  **b)** Possible contributor roles that you may use are listed below. Multiple roles are possible and encouraged. Authors should be mentioned with their INITIALS, after each role.   * + - *Conceptualization* – Ideas; formulation or evolution of overarching research goals and aims.     - *Data curation* – Management activities to annotate (produce metadata), scrub data and maintain research data (including software code, where it is necessary for interpreting the data itself) for initial use and later re-use.     - *Formal analysis* – Application of statistical, mathematical, computational, or other formal techniques to analyze or synthesize study data.     - *Funding acquisition* - Acquisition of the financial support for the project leading to this publication.     - *Investigation* – Conducting a research and investigation process, specifically performing the experiments, or data/evidence collection.     - *Methodology* – Development or design of methodology; creation of models.     - *Project administration* – Management and coordination responsibility for the research activity planning and execution.     - *Resources* – Provision of study materials, reagents, materials, patients, laboratory samples, animals, instrumentation, computing resources, or other analysis tools.     - *Software* – Programming, software development; designing computer programs; implementation of the computer code and supporting algorithms; testing of existing code components.     - *Supervision* – Oversight and leadership responsibility for the research activity planning and execution, including mentorship external to the core team.     - *Validation* – Verification, whether as a part of the activity or separate, of the overall replication/reproducibility of results/experiments and other research outputs.     - *Visualization* – Preparation, creation and/or presentation of the published work, specifically visualization/data presentation.     - *Writing – original draft* – Preparation, creation and/or presentation of the published work, specifically writing the initial draft (including substantive translation).     - *Writing – review & editing* – Preparation, creation and/or presentation of the published work by those from the original research group, specifically critical review, commentary or revision – including pre- or post-publication stages.   **c)** While preparing the statement, follow the below principles:   * + - *List all Contributions* – All contributions should be listed, whether from those listed as authors or individuals named in acknowledgements;     - *Multiple Roles Possible* – Individual contributors can be assigned multiple roles, and a given role can be assigned to multiple contributors;     - *Degree of Contribution Optional* – Where multiple individuals serve in the same role, the degree of contribution can optionally be specified as ‘lead’, ‘equal’, or ‘supporting’;     - *Shared Responsibility* – Corresponding authors should assume responsibility for role assignment, and all contributors should be allowed to review and confirm assigned roles.   **d)** An example of an Authors’ Contribution statement using CRediT:  **First Author:** Conceptualization, methodology, software, investigation, validation, writing- original draft preparation, writing - review & editing, data curation. **Second Author:** Data curation, writing-original draft preparation, investigation, validation, formal analysis. **Third Author:** Data curation, writing-original draft preparation. |
| **Conflict of Interest:**  **(Mandatory for All Manuscript Types)** | **a)** Please disclose any financial and personal relationships with other people or organizations that could inappropriately influence (bias) your work.  **b) If no such conflict of interest exists, please state: “*The authors declare that they have no conflict of interest.*”** |
| **Informed Consent**  **(Mandatory for Original (Research) Manuscripts)** | **e. g.**  “**All procedures followed were by the ethical standards of the responsible committee on human experimentation (institutional and national) and with the Helsinki Declaration of 1975, as revised in 2000. Informed consent was obtained from all participants for being included in the study.”** |
| **Ethical Considerations:** | **a)** All manuscripts submitted to JSOMER that use data provided by human subjects/participants must ensure that they have already gone under investigation and gained the relevant Ethics Committee’s approval. The Ethics Committee's name, the approval date, and the approval number should be stated on the title page, the methods section, and the last page of the manuscript. The authors are also required to provide evidence (i.e., getting permission from the relevant persons or bodies when using questionnaires, scales, photos, or documents developed by others or belonging to others) that they obeyed the ethical rules and regulations during the data collection processes (in the Methods section of the Manuscript File. The name of the board ***should not be written*** here for blinding purposes). Further, the manuscripts must also state that the authors followed the relevant publication ethics and copyright policies. If the study includes human and animal subjects, it must be stated that international guidance, rules, regulations, and standards must be conducted in the research.  **b)** The authors **are not required** to submit an Ethics Committee approval **if they only submit a review study.** In case of this, it must be stated on the first and last pages of the manuscripts and in the methods section that the current study does not require an Ethics Committee approval. The manuscripts, including case reports, should also provide the information that participants read, approved, and signed an informed consent form.  **c)** The second use of data collected from human participants for further research purposes is **exempt from ethics committee approval**. This applies to the reuse of data by the original collector of the data for a purpose different from that for which they were collected and reused by other researchers (unless these uses are encompassed explicitly in the original consent). Researchers seeking to reuse data that they did not collect themselves and that are not in the public domain should always seek the permission of the data controller for their use and comply with any research governance procedures required by the data controller before accessing the data.  There are many cases in which ethical review for re-using data collected from human participants is not typically required. These are:   1. The reuse of data already in the public domain (i.e. published in books, journals, etc.). 2. The reuse of datasets for which consent for reuse for research purposes beyond which the data was originally gathered was provided by the participants and for which all data have been robustly anonymized.   **e. g. This research was approved by the Anadolu University Ethics Committee's Social and Human Sciences Ethics Committee's decision, No. 13, dated 12/07/2023.** |
| **Data Availability Statement**  **(Please tick the checkboxes of the statement or statements that apply to your study)** | The data supporting this study's findings are available from the corresponding author upon reasonable request.  Data sharing not applicable to this article as no datasets were generated or analyzed during the current study.  The data supporting this study's findings are available on request from the corresponding author. However, the data are not publicly available due to privacy or ethical restrictions.  The data that support the findings of this study are openly available in [repository name, e.g., “figshare, zenodo”] at http://doi.org/[doi], reference number [reference number].  The data supporting this study's findings are openly available in [repository name] at [URL], reference number [reference number].  The data supporting this study's findings are available in [repository name] at [URL/DOI], reference number [reference number]. These data were derived from the following public domain resources: [list resources and URLs].  The data supporting the findings will be available in [repository name] at [URL / DOI link] following an embargo from the publication date to allow for commercialization of research findings.  The data that support this study's findings are available from [third party]. Restrictions apply to the availability of these data, which were used under license for this study. Data are available [from the authors / at URL] with the permission of [third party] or directly from the third party. |
| **Author Biographies**  **(Maximum 150 words per author)** | **First Author,**  **Second Author,**  **Third Author,** |